



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, March 10, 2009

A. ORGANIZATION

1. CALL TO ORDER: 7:04 P.M.

**2. ROLL CALL: Directors Joel Rattner, Shannon Hough, Ronald Casey, Jeffrey Rips,
President Alfred Coletta**

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS

a. Orange County Transportation Authority Project Manager, Nile Barret gave a presentation on the West County Connectors Project and Rose Casey, OCTA Project Manager gave a presentation on the 405 Freeway Improvement Project relative to construction project phases and timeframes, detours and aesthetic solutions.

B. ADDITIONS TO AGENDA – None

C. PUBLIC FORUM –None

Ralph Vartebedian had comments relative to traffic congestion near Rossmoor Park. He requested Orange County Supervisor, John M.W. Moorlach's assistance, Orange County Sheriff and RCSD's involvement, and community action to coordinate roadway improvements due to, what were in his opinion, increased traffic intensity problems, dangerous curves, speeding, and inadequate parking in that area.

D. REPORTS TO THE BOARD-

1. INVESTMENT COMMITTEE REPORT AND RECOMMENDATIONS

The General Manager requested that the Board adopt the report of the Investment Committee regarding status and recommendations of the District's investment portfolio. Discussion ensued relative to investment options, CD interest rates and current market conditions.

Motion by Director S. Hough to authorize the General Manager to secure a \$100K CD at the highest possible yield consistent with safety, up to a limit of two years, on or before

April 5, 2009. The motion was seconded by Director R. Casey. Discussion ensued relative to the wisdom of a two year CD versus a one year CD. Amended Motion by Director S. Hough, seconded by Director J. Rattner to authorize the General Manager to secure a \$100K CD at the highest possible yield consistent with safety, for a limit of up to one year, on or before April 5, 2009. Motion passed 5-0.

Motion by Director J. Rattner, seconded by Director R. Casey to give first reading to proposed amendments to Policy No. 3035, research the FDIC insurance limits, change language accordingly, and bring back to the Board at their next regular meeting. Motion passed 5-0. The report of the Investment Committee was received and filed.

E. CONSENT CALENDAR

Director J. Rattner requested Items E-2 and E-4 be pulled from the Consent Calendar. Motion by Director S. Hough, seconded by Director J. Rips to adopt the Items E-1a. and E-2 of the Consent Calendar. Motion passed 5-0.

1. MINUTES:

a. Regular Meeting of February 10, 2009.

2. JANUARY REVENUE AND EXPENDITURE REPORT

This item was removed from the Consent Calendar.

3. QUARTERLY STATUS REPORT

4. QUARTERLY TREE REPORT

This item was removed from the Consent Calendar.

THE ITEMS REMOVED FROM THE CONSENT CALENDAR WERE ACTED UPON THIS TIME.

2. JANUARY REVENUE AND EXPENDITURE REPORT

Director J. Rattner had questions relative to the Rossmoor Wall Insurance Reimbursement. RCSD Accountant/Bookkeeper Kathleen Bell agreed to move the *Rossmoor Wall Building and Ground Maintenance* from account #10-65-5032 to *Other Miscellaneous Revenue* account #10-00-3500. The report was received and filed.

4. QUARTERLY TREE REPORT

Director J. Rattner had questions relative to the calendar year date appearing on the third page of the report and comments regarding sapling size and quality.

President A. Coletta had questions relative to how to improve the small plantings and broken down trees located on the Montecito parkway near Rossmoor Elementary School.

President Coletta commented on the lack of sapling watering and accountability measures.

RCSD Tree Consultant Randy Reynolds addressed the Board on the aforementioned matters. He stated the Liquid Amber species located on the Montecito parkway were inherently small as saplings and required a couple of years to mature. He stated that sapling quality was also impacted by availability. He concluded that residents were currently offered the option of upgrading to 24"inch box trees for a reasonable fee and he would approach the school regarding their lack of watering and care. The report was received and filed with minor typographical revisions.

F. PUBLIC HEARING-None

G. RESOLUTIONS

1. RESOLUTION NO. 09-03-10-01: A RESOLUTION OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT AMENDING AND ADOPTING LOCAL GUIDELINES FOR IMPLEMENTING THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (PUB. RESOURCES CODE SECTIONS 21000 ET SEQ.).

Recommendation to approve by roll call vote, Resolution No. 09-03-10-01 by reading the title only and waiving further reading as follows: A Resolution of the Rossmoor Community Services District AMENDING AND ADOPTING LOCAL GUIDELINES FOR IMPLEMENTING THE CALIFORNIA ENVIRONMENTAL QUALITY ACT. Motion by Director J. Rips, seconded by Director R. Casey to approve Resolution 09-03-10-01. The Resolution passed by Roll Call Vote, 5-0.

H. REGULAR CALENDAR

1. AUTHORIZATION TO CONTRACT FOR COMPUTER MAINTENANCE SERVICES

Recommendation to authorize the General Manager to execute an Agreement with the City of Brea to maintain the District's computer system and equipment. The cost proposal provides a one-day a week on-site presence to handle minor computer issues with an on-call help desk to deal with unexpected circumstances. Discussion ensued.

Motion by Director J. Rips, seconded by Director R. Casey to accept the General Manager's recommendation. Motion passed 5-0.

2. AMENDMENTS TO BOARD POLICIES RE: EMPLOYEE COMPENSATION AND BENEFITS.

Recommendation to give first reading to amendments to Policies No. 2010, 2015, 2020, 2030, 2040, 2050, 2060, 2100, 2150, 2155, and 2170.

Motion by Director J. Rips, seconded by Director S. Hough, to give 1st Reading to the various policies, however due to the breadth and scope of the material, the Board President decided to appoint a Personnel Ad Hoc Committee in order to parse through the subject matter and facilitate fair and just decisions. The Personnel Ad Hoc Committee was also tasked with establishing a timeline for bringing said information back to the Board for its future consideration. Director J. Rips and Director S. Hough volunteered for said Committee. Motion passed 5-0.

3. DISCUSSION AND POSSIBLE ACTION REGARDING DISTRICT'S DEFERRED COMPENSATION PROGRAM

Recommendation to provide direction to the General Manager regarding the District's Deferred Compensation Program.

The General Manager reported to the Board on the current issues faced by personnel with regard to a lack of retirement plan options as well as the lack of incentives to participate in a Deferred Compensation Program. Discussion ensued.

Amended Motion by Director S. Hough, seconded by Director J. Rips to have the policy first reviewed by the Personnel Ad Hoc Committee who would subsequently submit its recommendation to the Budget Committee. The Budget Committee would research the matter further. Motion passed 5-0.

4. AMENDMENT TO BOARD POLICY NO. 5060-MINUTES OF BOARD MEETINGS

General Manager recommendation to give first reading, waive second reading, and adopt revisions of Board Policy No. 5060-Minutes of Board Meetings to conform to recommendations of General Counsel. Motion by Director S. Hough, seconded by Director J. Rips to adopt the General Manager's recommendation. Discussion ensued relative to policy language changes; none were made. Motion passed 4-1, with Director J. Rattner voting No.

5. AMENDMENT TO BOARD POLICY NO. 4010-CODE OF ETHICS

General Manager recommendation to give first reading, waive second reading and adopt revisions of Board Policy No. 4010 to conform to recommendations of General Counsel. Motion by Director S. Hough, seconded by Director J. Rips to adopt the General Manager's recommendation. Motion passed 4-1, with Director J. Rattner voting No.

6. DISCUSSION AND POSSIBLE ACTION RE: THE LOCAL AGENCY FORMATION COMMISSION (LAFCO)

The General Manager requested the Board provide him with direction regarding Rossmoor's Sphere of Influence (SOI) and proposed changes to the Local Agency Formation Commission's (LAFCO's) Policies and Procedures affecting the use of voter approved tax measures for purposes of determining the fiscal viability of future incorporations of County territory.

President A. Coletta encouraged the General Manager to attend the LAFCO Meeting the following morning to be accompanied by a Board member if available. President Coletta opined further, stating that LAFCO's intended actions were a violation of due process and he would argue against the necessity of five year incremental municipal service reviews.

The General Manager agreed to attend the LAFCO Meeting on behalf of the RCSD Board and requested the reaffirmation of Resolution No. 08-10-14-01- *A Resolution of the Board of Directors of the Rossmoor Community Services District Opposing the Inclusion of Rossmoor Within the Sphere of Influence of the City of Los Alamitos*. Motion by President A. Coletta, seconded by Director S. Hough to authorize the General Manager to attend the LAFCO Meeting on behalf of the Board and reaffirm Resolution No. 08-10-14-01. Motion passed 5-0.

I. GENERAL MANAGER ITEMS

The General Manager briefed the Board on the Auditorium Sound and lighting project status, stating that the only major items pending delivery were the staff desk risers.

President A. Coletta stated that he was very pleased with the professional appearance of the Auditorium setup and thanked the Conklin Group for the great work they had done on the project.

J. BOARD MEMBER ITEMS

Director S. Hough requested an explanation as to the additional legal costs incurred recently due to a non public matter. President A. Coletta then requested the account history for legal costs to include the entire fiscal year.

Director J. Rips requested compensation and benefits information from the General Manager. In addition he requested some strategic planning as to what services the RCSD would be providing to the community in the future.

The General Manager responded that the District Auditor had suggested taking a multi-year capital budget approach; conduct sessions in a workshop fashion to provide a sense of direction.

President A. Coletta addressed the issue of a recent accident which had occurred at Rossmoor Park involving a 13 year old girl being struck by a vehicle. He reported that fortunately the girl was not seriously injured.

President Coletta requested that the District immediately research the feasibility of controlling Overnight Street Parking around Rossmoor Park in order to improve visibility along the curved portion of the road as well as ease congestion. He requested staff get a count of spaces and research creating a prohibition by ordinance.

He suggested patrolling by the County Sheriff, posting “No Overnight Parking” signs at Rossmoor parking stalls/lots and having violator’s vehicles towed. President Coletta stated his desire to have the RHA paper drive bins relocated to Rush Park and improve the pavement at the latter location to accommodate said bins. He suggested the expense of said accommodation be shared with the RHA.

Finally, President A. Coletta stated that he was requesting a 60-Day timeframe to apprise the County Board of Supervisors of the incident and propose the installation of a STOP sign at Kerth, along the Hedwig/Foster curve, to slow down traffic.

K. CLOSED SESSION-None

L. ADJOURNMENT

Motion by Director J. Rips, seconded by Director S. Hough to adjourn the regular meeting at 9:08 p.m. Motion passed 5-0.

SUBMITTED BY:

Henry Taboada
Consulting General Manager